



Job Description: English Secondary Teacher

Job Title	English Teacher Grades 6-12	Reports to	Sector Specialist
Division/Department	Academics	Supervises	

COMPETENCY REQUIREMENTS

Experience Required

Candidates **must have a sound understanding** of the mechanics of the English language, with strong written and verbal communication skills. It is essential that the candidate is equipped with teaching strategies that promote best practice. Candidate should possess a positive “can do” attitude and willingness to promote life-long learning across the Ministry of Education schools.

Education Requirements

Candidates must meet at least one of the required criteria options below.

Required:

- Bachelor’s Degree in English, Languages, Linguistics or History + CELTA (or Level 5 equivalent)
- PGCE in Secondary Education with a focus on English, Languages, Linguistics or History

Desirable:

- PGCE + CELTA
- DELTA (TEFL Q status)
- MA TEFL
- M.Ed

Language:

Excellent oral and written English is essential. The following proficiency certificates are accepted:

- IELTS 7 Academic / 7.5 General (with a minimum of 6.5 in each skill)
- Cambridge CAE (C1)
- Cambridge CPE (C2)
- EmSAT minimum of 1625

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CONTEXT

The United Arab Emirates Ministry of Education is leading educational change across the UAE. The Ministry of Education has implemented a new English Curriculum as part of its progressive educational change programme. The English Curriculum will contribute to the UAE's vision of preparing students for a better tomorrow by equipping them with the necessary skills for a successful future and effectively supporting them to manage their own educational and personal growth. The Ministry is investing in English language teaching experts to support this initiative and deliver the curriculum. This is an opportunity to join a remarkable team who are raising the standard of education across the UAE and empowering students to realise their full potential.

JOB STATEMENT

- To promote a positive teaching and learning environment in Ministry of Education (MoE) schools across the Emirates.
- To raise the levels of English language proficiency across all MoE schools.
- To ensure successful implementation of the new curriculum and assessment strategy.
- To participate in the monitoring and evaluation of the new curriculum and assessment strategy.
- To support a school-wide reform by participating in and organising professional development sessions such as: peer-observations, model lessons, professional development workshops and any other activities that promote effective teaching and learning.

JOB SPECIFICATION

English Teachers work in teams, led by Lead Teachers and supported by a Sector Specialist, with each member contributing to the continuous improvement of teaching and learning materials and support for students. English Secondary Teachers are responsible for the successful implementation of English Language Curriculum across grades 6-12 and are required to do the following:

- Deliver the curriculum according to 21st century teaching and learning principles.
- Model and support a learner-centred, hands-on classroom environment that promotes learner engagement and participation.
- Ensure that students reach the expected age-related outcomes for English.
- Gain an understanding of working with Arab youth who will learn English as a second language.
- Create a positive, active, language-rich learning environment.
- Support the learning process by identifying needs and guiding students to achieve their learning objectives.
- Ensure assessments are delivered according to the assessment strategy and guidelines, in a valid and rigorous manner.
- Maintain an accurate record of student achievement and performance.
- Create positive and effective relationships with colleagues.

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ESSENTIAL FUNCTIONS

English Teachers are required to:

- Work extra hours to provide extra-curricular activities
- Travel as required to events, training and provide cover away from their school
- Be smart and present a positive image of themselves and the English Department at all times

English Teachers should be able to:

- Integrate with colleagues from different cultures
- Perform all aspects of their role with an understanding of the wider strategy
- Plan effectively and manage their workload
- Operate in arduous weather conditions (hot)
- Gain the confidence and respect of Emirati personnel at all levels

English Teachers should possess:

- Maturity, intelligence, energy and a good sense of humour
- Diplomacy and tact
- Outstanding initiative and enthusiasm
- Moral courage and integrity
- Patience, resilience and flexibility
- Strong interpersonal skills
- Excellent communication skills both written and verbal
- Awareness of and sensitivity to Islamic culture

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