



## LIFE SKILLS INSTRUCTOR

<b>Job Title</b>	Life Skills Instructor	<b>Reports to</b>	Lead Teacher
<b>Division/Department</b>	English as Medium of Instruction (EMI)	<b>Supervises</b>	Nil

### COMPETENCY REQUIREMENTS

<b>Experience Required</b>	<p><b>Essential</b></p> <ul style="list-style-type: none"> <li>• Minimum of 3 years' experience teaching/training a range of learners aged 11 plus</li> <li>• Experience of implementing a wide range of teaching/training and learning strategies</li> <li>• Proven track record of success as an outstanding instructor/trainer</li> <li>• Proven track record of motivating students to achieve success</li> <li>• Proven track record of effective behaviour management</li> <li>• Experience/good understanding of using technology to engage students</li> <li>• Employment or relevant experience with youth groups (e.g. Army Foundation, Duke of Edinburgh, Cadets, Junior Leaders, Sports Clubs, NEET students)</li> <li>• Experience/good understanding of the development and implementation of training programs</li> <li>• Experience of vocational education/training and has a good understanding of practical learning theories</li> </ul> <p><b>Desirable</b></p> <ul style="list-style-type: none"> <li>• Experience of working in the GCC would be an advantage</li> <li>• Experience of managing student performance and intervention strategies to raise performance</li> <li>• Experience of military service would be an advantage</li> <li>• Experience of special education would be an advantage</li> </ul>
<b>Education Requirements</b>	<p><b>Essential</b></p> <ul style="list-style-type: none"> <li>• Minimum Level 3 qualification (e.g. NVQ, BTEC, Diploma)</li> <li>• Valid First Aid certificate (DCAS approved – this can be obtained on joining)</li> <li>• IELTS 6 Academic / 6.5 General for non-native English speakers</li> <li>•</li> </ul> <p>Please note, applicants who hold a level 3 qualification must also hold or be willing to obtain supplementary qualifications in the following areas (or similar):</p> <ul style="list-style-type: none"> <li>• Life Skills</li> <li>• Survival Skills</li> <li>• Adventure Training</li> <li>• Physical Education training</li> </ul> <p><b>Desirable</b></p> <ul style="list-style-type: none"> <li>• Teaching or Assessing qualification (e.g. A1, TAQA, DTLLS, PGCE, Cert. Ed) or equivalent</li> <li>• Bachelors degree or equivalent in relevant subject area</li> <li>• Quality Assurance Award (e.g. IV, IQA) or equivalent</li> <li>• TEFL/CELTA/DELTA qualification would be an advantage</li> <li>• Valid UAE or transferable Driving License</li> </ul>

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### CONTEXT

The Ministry of Education has implemented a new Life Skills curriculum to empower students with the necessary skills to help them realise their full potential. The Life Skills curriculum is delivered in all Cycle 3 boys schools across the UAE (Grades 10, 11 and 12). The Ministry of Education is leading a change in the education system across the UAE. The aim of the Life Skills program is to prepare students for a better tomorrow and equip them with the necessary skills to become valuable members of their respected communities.

#### Life Skills curriculum overview:

- A new curriculum that covers a range of 'Life Skills' topics to include Communication, Teamwork, Leadership, First Aid, Dealing with accidents and emergencies and much more
- A highly practical driven curriculum that recognises the value in developing the student as a whole
- A curriculum that adopts a teaching and learning strategy aligned with vocational education and training

Our ideal candidate is a qualified instructor/trainer with energy, enthusiasm and a passion for motivating students to achieve their full potential. The ideal candidate should be adaptable and have full commitment to the profession and show resilience in dealing with the challenges of this position. This is an opportunity to join a simply remarkable team who are raising the standard of education across the UAE and empowering students to realise their full potential.

### Job Statement

As an Instructor of Life Skills you will be an outstanding classroom practitioner who consistently demonstrates the highest standards of delivery. You will be fully committed to raising attainment and acutely aware of the strategies required to achieve the highest standards. You will be the leading example in your school and go above and beyond your duties to ensure students receive the best possible learning experience.

### Essential Functions

Principal duties and responsibilities: The role will encompass all the following, but the balance of duties and responsibilities will be determined in discussion with the project manager or principal:

#### The Instructor of Life Skills should:

- Conduct themselves in an exemplary manner at all times
- Be a positive role model to students
- Possess strong planning and organisational skills
- Commit to innovation in teaching and learning strategies
- Demonstrate a positive attitude and passion for the role
- Show resilience when faced with challenging behaviour
- Demonstrate strong communication and leadership skills
- Create a positive learning environment that encourages students to take ownership of their learning
- Be confident and professional in appearance and conduct themselves with integrity
- Show an aptitude and sensitivity to working with UAE National students
- Be enthusiastic and show a willingness to engage in continuous professional development

#### The Instructor of Life Skills will be responsible for the delivery of the following key priorities:

- To promote and drive the Life Skills curriculum forward in line with the vision of the Ministry of Education

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- To provide outstanding teaching/training to maximise students achievement across a wide and diverse range of topics
- To ensure all our students are able to thrive and engage in both academic and vocational learning
- To ensure all our students achieve their full potential and become well rounded individuals
- To execute and support the planning and delivery of a diverse program that meets the needs of each student
- To support and challenge students of varying levels of ability
- To motivate and inspire students and empower them to commit to personal development

### You will inspire other staff by:

- Understanding national standards as set by the Ministry of Education with respect to Life Skills and ensuring these are followed and implemented at all times
- Using effective target setting systems for all students within the Life Skills curriculum
- Identifying effective intervention and mentoring strategies for students within the Life Skills curriculum
- Being an outstanding practitioner and demonstrate a flexible teaching commitment depending on the needs of your school
- Share your best practice to other colleagues in professional development sessions
- Researching the best teaching and learning practices
- Researching the best motivation and classroom management strategies
- Attending meetings and committees as required
- Undertaking such other duties as are commensurate with the post and which may reasonably be required by the Principal

### You will enhance the future of UAE students by:

- Teaching students according to their educational needs, including the appropriate setting and marking of work
- Personalising the learning experience to meet the specific needs of students
- Assessing, recording and reporting on the attendance, progress, development and attainment of students whilst keeping electronic records as required
- Ensuring a high quality learning experience for students, which meets internal and external quality standards
- Identifying effective intervention and mentoring strategies for students within the Life Skills curriculum
- Preparing and regularly updating subject materials
- Using a variety of delivery methods, which will stimulate learning that is appropriate to student needs and meets the demands of the syllabus
- Undertaking assessment of students as requested by the Ministry of Education
- Marking and grading students work which enables you to give written/verbal and diagnostic feedback
- Supporting and motivating students to allow them to improve and enhance their own skills
- Preparing students for the future and equip them with the necessary skills to achieve success
- Preparing students to become well rounded individuals who commit to personal development
- Supporting partnership events with key stakeholders including students, parents, employers, schools, further and higher education establishments
- Ensuring all students understand the expected standards of behaviour
- Demonstrating suitable intervention strategies when expected standards of behaviour are not demonstrated
- Demonstrating innovative strategies in teaching and learning
- Demonstrating the ability to be self directed with initiative and be able to solve practical problems with limited supervision
- Demonstrating the ability to embed new forms of innovative Information and Learning Technologies into learning (e.g. Blogs and social-networking sites)

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The post holder may be required to undertake any other duties which may reasonably be required as within the nature of the duties and responsibilities of the post as defined.

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